

Countryside Montessori Charter School
Board of Directors Agenda
February 20, 2018

Call to Order

Roll Call

Public Comments

- None

Parent Representative to the Board

- Laura Graybill

Approval of Minutes from the 01/16/2018 meeting.

Review / Approve January (2nd Quarter) Financials (includes comparison / adjustments to actual budget).

Old Business

1. Policies and Procedures amendment for purchase limit – REVIEW AND VOTE
2. Review Principal and Assistant Principal Contract drafts – DISCUSS

New Business

1. Student Progression Plan – DISCUSS
2. Lottery Results Summary – DISCUSS
3. Capacity – DISCUSS AND VOTE
4. Facility and Planning Committee Reports – DISCUSS
5. Summer Work Week Schedule – DISCUSS

Off Agenda Items

Discipline Matters

Teacher / Staff Resignations

Adjournment

Meeting Minutes of the 02/20/2018 Meeting
Countryside Montessori Charter School Board of Directors
Countryside Montessori Charter School, Inc., a Florida Not for Profit Corporation

A meeting of the Board of Directors of the Countryside Montessori Charter School, Inc. (CMCS) was held at the school on Tuesday, 02/20/2018.

Call to Order:

Director Michelle Ferraro who declared that a quorum was present and that the meeting was open for business called the meeting to order at 1539 hours.

Roll Call:

In attendance: Directors Michelle Ferraro, Alice Godwin, Barb Goiran, Niketa Patel (by telephone), and Andy Loerns (by telephone). Also in attendance were Mary Rivers, Dr. Mike Rom, Lori Spur, Michael Picone, and Laura Graybill.

Public Comment:

- None

Parent Representative to the Board:

Laura Graybill summarized and presented to the Board the progress of the annual auction fundraising event.

Approval of Minutes:

The minutes from the 01/16/2018 meeting were reviewed. Director Michelle Ferraro motioned for approval. Director Alice Godwin seconded the motion. A unanimous vote of 5/0 was entered and **APPROVED** by a signature of a majority of Directors.

Approval of Financials:

Financials from January (including 2nd quarter comparisons to actual budget) were reviewed. Director Michelle Ferraro motioned for approval. Director Andy Loerns seconded the motion. Director Barb Goiran abstained from the vote. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.

Old Business:

1. Policies and Procedures amendment for purchase limit – TABLED.
2. The Board discussed progress of creating new Principal and Vice Principal employment contracts.

New Business:

1. Student Progression Plan – CMCS will continue to follow the Pasco County Student Progression Plan.
2. Lottery – pulled 50 1st graders were pulled for the lottery. All were residents of Pasco County. There were 302 students that submitted letters of commitment to return.
3. Capacity – the Board discussed student capacity for SY 2018/2019, and agreed that 350 students will be considered full capacity. Director Michelle Ferraro motioned for approval. Director Niketa Patel seconded the motion. A unanimous vote of 5/0 was entered and **APPROVED** by a signature of a majority of Directors.
4. Facility and Planning Committee Reports – No matters for the Board to discuss at this time.
5. Summer Work Week Schedule – The Board was made aware that the summer work week schedule would be as follows:
 - Beginning 06/01/2018, there will be a 4-day workweek with school office hours of 9:00am – 3:00pm. Staff may work more hours, but the office will only be open during these times.

Off Agenda:

1. A refund request of \$19.00 was presented to the Board. This is a Field Trip refund. Director Michelle Ferraro motioned for approval. Director Barb Goiran seconded the motion. A unanimous vote of 5/0 was entered and **APPROVED** by a signature of a majority of Directors.
2. The Board was formally invited to attend graduation which will be held on 05/21/2018 at Keystone Community Church at 6:30pm.

Meeting Minutes, 02/20/2018, (Cont.)

3. Director Niketa Patel requested that her position as President of the Board be offered to another Board Member. Director Michelle Ferraro suggested that Barb Goiran take the title and duties of President and Niketa Patel take the title and duties of Vice President. Directors Barb Goiran and Niketa Patel agreed to the change and abstained from the vote. Director Michelle Ferraro motioned for approval. Director Andy Loerns seconded the motion. A unanimous vote of 3/0 was entered and **APPROVED** by a signature of a majority of Directors.

Discipline Matters:

- None that needed the Board's attention at this time.

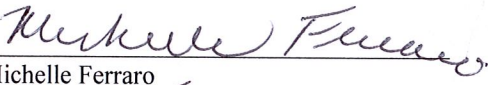
Teacher / Staff Resignations:

- None

Adjournment:

The meeting adjourned at 1629 by Director Michelle Ferraro at the close of business. The next meeting is scheduled for March 27, 2018 at 3:00 PM.

Approved this day, March 27, 2018.




Michelle Ferraro



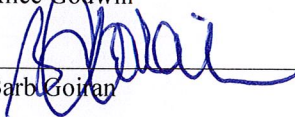
Niketa Patel



Andy Loerns



Alice Godwin



Barb Goiran