

Countryside Montessori Charter School  
Board of Directors Agenda  
April 16, 2013

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Call to Order

Roll Call

Public Comments

- None Scheduled

Approval of Minutes from the February 12, 2013 meeting.

Review/Approve Financials (includes regular comparisons to actual budget)

Old Business

1. Update on Middle School construction
2. Update on record retention.

New Business

1. Holly DePiro: Parents not meeting volunteer requirements.
2. Auction
3. Donation refund request (\$500.00)
4. CPA Audit Committee
5. Parent Surveys

Off Agenda Items

Discipline Matters

Adjournment

Meeting Minutes of the 04/16/2013 Meeting  
Countryside Montessori Charter School Board of Directors  
Countryside Montessori Charter School, Inc., a Florida Not for Profit Corporation

A scheduled meeting of the Board of Directors of the Countryside Montessori Charter School, Inc. (CMCS) was held at the school in Land O' Lakes, Florida on Tuesday, April 16, 2013.

Call to Order:

Director Santana who declared a quorum was present and that the meeting was open for business called the meeting to order at 1801.

Roll Call:

In attendance: Directors Monica Santana, Michelle Ferraro, and Alice Godwin. Also in attendance were Karen Mantei and Mary Rivers.

Public Comment:

- None Scheduled

Approval of Minutes:

The minutes from the previous meeting held on 02/12/2013 were reviewed. Director Michelle Ferraro motioned for approval. Director Alice Godwin seconded the motion. A unanimous vote of 3/0 was entered and **APPROVED** by a signature of a majority of Directors.

Approval of Financials:

Current financials (including regular comparison to actual budget) were reviewed. Director Michelle Ferraro motioned for approval. Director Monica Santana seconded the motion. A unanimous vote of 3/0 was entered and **APPROVED** by a signature of a majority of Directors.

Old Business:

1. Middle school project still in progress. CO (Certificate of Occupancy) is expected by the end of the school year.
2. Record Retention: TABLED

New Business:

1. A list of the parents that have not yet met the required volunteer donation requirements was presented and discussed by the board. Holly DePiro has been in contact with all the parents. Approximately \$10,000 is still owed for various items including planners, walk-a-thon, auction, and cougar cards. It was suggested that parents could volunteer additional time or make some other arrangements.
2. The auction netted approximately \$43,000.00.
3. A request for a donation refund of \$500.00 was discussed. The family that requested the refund has a balance due on their account in the amount of \$85.00. Therefore, a refund in the amount of \$415.00 will be issued to the family. Director Michelle Ferraro motioned for approval. Director Monica Santana seconded the motion. A unanimous vote of 3/0 was entered and **APPROVED** by a signature of a majority of Directors.
4. The CPA Audit Committee will consist of Monica Santana and Michelle Ferraro. Director Michelle Ferraro motioned for approval. Director Alice Godwin seconded the motion. A unanimous vote of 3/0 was entered and **APPROVED** by a signature of a majority of Directors. Director Monica Santana appointed Mary Rivers and Nancy Agudo to pursue CPA bids.
5. Parent surveys: will use the same survey questions as last year. No changes needed.

Off Agenda:

1. School Director Dennise Ondina will be out an undetermined amount of time due to a family emergency. Assistant School Director, Lori Spur will resume Dennise's responsibilities until her return to full time status. Dennise will be paid for 3 weeks (plus Spring Break). After the 3 weeks, she will be paid by the hour for anytime worked, until she returns full time. Director Michelle Ferraro motioned for approval. Director Monica Santana seconded the motion. A unanimous vote of 3/0 was entered and **APPROVED** by a signature of a majority of Directors.

Meeting Minutes, 04/16/2013, (Cont.)

Discipline Matters:


No discipline matters requiring the action of the Board were reported.

Adjournment:

The meeting adjourned at 1902 by Director Monica Santana at the close of business. The next scheduled meeting is for Tuesday, May 14, 2013 at 2:00pm.

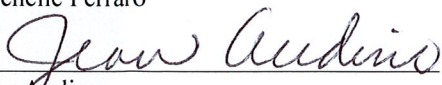
Approved this day, June 11, 2013

  
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Monica Santana

  
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Alice Godwin

  
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Michelle Ferraro

Michelle Ferraro

  
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Jean Audino

Jean Audino