

Countryside Montessori Charter School
Board of Directors Agenda
January 17, 2017

Call to Order

Roll Call

Public Comments

- None Scheduled

Approval of Minutes from the 11/15/2016 meeting.

Review / Approve November and December (2nd Quarter) Financials (includes comparison / adjustments to actual budget).

Old Business

1. New Administrator
 - a. Job Description Revisions
 - b. Packet
 - c. Posting
2. School Calendar / Half Days
3. Charter Amendment SY 2017/2018 Enrollment

New Business

1. Parental Involvement Accountability Report
2. Auction Plans
3. Car Line
4. HB 7029
5. Out-of-County Bumping email
6. Lottery Pull
7. Mid-Year Staff Surveys – Survey Monkey?

Off Agenda Items

Discipline Matters

Teacher / Staff Resignations

Adjournment

Meeting Minutes of the 01/17/2017 Meeting
Countryside Montessori Charter School Board of Directors
Countryside Montessori Charter School, Inc., a Florida Not for Profit Corporation

A meeting of the Board of Directors of the Countryside Montessori Charter School, Inc. (CMCS) was held at the school on Tuesday, 01/17/2017.

Call to Order:

Director Michelle Ferraro who declared that a quorum was present and that the meeting was open for business called the meeting to order at 1547 hours.

Roll Call:

In attendance: Directors Michelle Ferraro, Barb Goiran, Niketa Patel, and Alice Godwin. Also in attendance were Karen Mantei, Dr. Michael Rom, Lori Spurr, Lorna Cohen, Sue Grossman, Miriam Sorrentino, Courtney Mills, and LaTania Scott.

Public Comment:

- None Scheduled

Approval of Minutes:

The minutes from the November 15, 2016 meeting were reviewed. Director Michelle Ferraro motioned for approval. Director Alice Godwin seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.

Approval of Financials:

Financials from November and December (including 2nd quarter comparisons to actual budget), and amendments were reviewed. Director Michelle Ferraro motioned for approval. Director Barb Goiran seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.

Old Business:

1. The Board discussed the progress of filling the new Principal position.
 - a. The job description and job packet were finalized.
 - b. The position will be open to the public and to current CMCS employees.
 - c. Current CMCS employees who are interested in the position must follow the same guidelines and processes as outside applicants.
 - d. If any additional training is required by a candidate in order to meet the qualification of the job, that training will be at the expense of the candidate.
 - e. A Hiring Committee was formed. Those members will be Barb Goiran (Committee Chair), Lori Spurr, Mary Rivers, Karen Mantei, LaTania Scott, Courtney Mills, and Christine Zasa. The Committee will field resumes, contact candidates, schedule initial interviews, and will present final candidates to the Board for questions, interviews, and approval.
 - f. The Board will utilize various job boards to advertise for the position, keeping cost in mind. Possible avenues include AMS, Montessori, Indeed, LinkedIn, CareerBuilder, Monster, and the school's website.
 - g. Job postings to begin no later than early February.
2. CHARTER AMMENDMENT: There has been no response from District regarding the School Calendar.
3. CHARTER AMMENDMENT: Increase in enrollment to 350 was approved by the Board, and reflected in the minutes dated 10/18/2016.
 - a. On 01/20/2017, CMCS received notice (via email) from the District that further clarification was necessary to approve the School Calendar and Enrollment Increase charter amendments. CMCS forwarded the material to each Board Member for review. Director Michelle Ferraro motioned for approval. Director Barb Goiran seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors. (see attached)

New Business:

1. Parental Involvement Accountability Report. Miriam Sorrentino presented the report for the Board to review. (see attached)
2. Miriam has been meeting regularly with the Auction Committee. The next meeting is 01/20/2017.
3. The car line situation was addressed and has been solved by creating a new dismissal schedule.
4. HB 7029 (Controlled Open Enrollment Plan) was presented to the Board for discussion. This Bill addresses schools of choice enrollment preferences and county of residence rules. The Board discussed possible changes to the current enrollment process, if in fact, this Bill becomes law.
5. The lottery pull for SY 2014/2018 is scheduled for 02/15/2017. Board Member Michelle Ferraro will be in attendance to represent the Board of Directors.
6. Since surveys will go out at the end of the year, The Board will not conduct a mid-year survey.

Off Agenda Items:

1. Distribution of funds received by CMCS in recognition of achieving "A" rated school status will be determined by a council of school faculty and administration. Director Michelle Ferraro motioned for approval. Niketa Patel seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.
2. Via email on 01/18/2017, the Board was notified of some disposed property. Director Michelle Ferraro motioned for approval. Director Niketa Patel seconded the motion. All responding members **APPROVED**. The items were as follows:
 - a. HP Officejet Copier (no number, probably a donation)
 - b. Compaq Computer, #10-0033
 - c. HP All in One Printer, #07-0029
 - d. Apple Laptop (damaged), #13-0049

Discipline Matters:

1. None

Teacher / Staff Resignations:

1. None

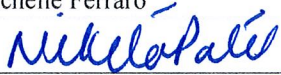
Adjournment:

The meeting adjourned at 1735 by Director Michelle Ferraro at the close of business. The next meeting is scheduled for February 21, 2017 at 3:30 PM.

Approved this day, February 21, 2017.



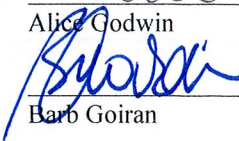
Michelle Ferraro



Niketa Patel



Alice Godwin



Barb Goiran