

Meeting Minutes of the 04/18/2017 Meeting
Countryside Montessori Charter School Board of Directors
Countryside Montessori Charter School, Inc., a Florida Not for Profit Corporation

A meeting of the Board of Directors of the Countryside Montessori Charter School, Inc. (CMCS) was held at the school on Tuesday, 04/18/2017.

Call to Order:

Director Michelle Ferraro who declared that a quorum was present and that the meeting was open for business called the meeting to order at 1538 hours.

Roll Call:

In attendance: Directors Michelle Ferraro, Barb Goiran, Niketa Patel, and Alice Godwin. Also in attendance were Mary Rivers, Karen Mantei, Lori Spurr, and Dr. Rom.

Public Comment:

- Andy Loerns spoke regarding his application for Board Membership (copy of Public Comment Form is attached).
- Director Michelle Ferraro motioned for approval. Director Barb Goiran seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors (conditioned upon fingerprinting and completion of governance training). NOTE: Mr. Loerns will have full voting and approval rights upon completion of all new Board Member requirements stated above.
- Nancy Agudo will coordinate Board training and fingerprinting.
- Director Michelle Ferraro will send the CMCS Bylaws, Board Policies and Procedures, and CMCS charter contract to Mr. Loerns via email.

Approval of Minutes:

The minutes from the 02/21/2017 meeting and the 03/15/2017 special meeting were reviewed. Director Niketa Patel motioned for approval of February meeting. Director Barb Goiran seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors. Michelle Ferraro motioned for approval of the March special meeting. Director Niketa Patel seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.

Approval of Financials:

Financials from February and March (including 2nd and 3rd quarter comparisons to actual budget), and amendments were reviewed. Director Michelle Ferraro motioned for approval of February financials. Director Alice Godwin seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors. Director Michelle Ferraro motioned for approval of March financials. Director Alice Godwin seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.

Old Business:

1. The Board discussed HB 7029 (District Controlled Open Enrollment Plan). Many out of county parents have made contact with CMCS to clarify and express disappointment with the new law. In addition, proof of residency requirements were discussed. CMCS will continue to use current guidelines, which are the same as Pasco County currently use.
2. Several key issues were discussed:
 - a. The need for additional candidates – job ads will be posted again using online job board websites.
 - b. Convene open panel if / when necessary to review candidates.
 - c. Create a narrative for staff members to keep them updated on progress.
3. The lottery was pulled for Pasco County residents and notifications were sent. We are currently full with 331 students, and 196 students on the wait list. The wait list total represents all counties.
4. **TABLED**
5. Student Progression Plan – follow Pasco County Student Progression Plan.

New Business:

1. Parent Surveys – The Board discussed the parent surveys. These will be handled by Mary Rivers using Survey Monkey. Director Michelle Ferraro motioned for approval. Director Alice Godwin seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.
2. Staff Surveys – Director Michelle Ferraro will use the same questions as last year and put up the Survey Monkey survey.
3. The new Respect and Civility Policy was reviewed and discussed. Director Michelle Ferraro motioned for approval. Director Niketa Patel seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.
4. The annual auction was a success. Comments received from parents and staff were all positive with an overall ‘best auction ever’ consensus. The net proceeds are expected to be around \$42,000.00, which is an increase from last year.
5. The Fundraising Coordinator position is still open.

Off Agenda Items:

1. The current Parent Service Hour and Fundraising Agreement was reviewed and discussed. If parental volunteer requirement cannot be fulfilled, other options will be presented to fulfill the volunteer commitment.
2. The Board reviewed the following inventory charge-offs (copy of list is attached). Director Michelle Ferraro motioned for approval. Director Goiran seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.
 - a. 10-0035 Toshiba Laptop, Serial # 4A287225Q – screen damage.
 - b. 10-0041 Toshiba Laptop, Serial #4A287159Q – flat line beeping.
 - c. 10-0039 Toshiba Laptop, Serial #4A286485Q – power port damaged, will not stay on.
 - d. 10-0038 Toshiba Laptop, Serial #4A267436Q – screen damage.

Discipline Matters:

1. None


Teacher / Staff Resignations:

1. None

Adjournment:

The meeting adjourned at 1740 by Director Michelle Ferraro at the close of business. The next meeting is scheduled for May 16, 2017 at 3:30 PM.

Approved this day, May 16, 2017.



Michelle Ferraro


Niketa Patel

Alice Godwin



Barb Goiran