

Countryside Montessori Charter School

Board of Directors Minutes

July 20th, 2021

At 4-30p.m. (In Person / Zoom meeting)

Call to Order 4:41pm called to order by Andy Loerns

Roll Call

Andy Loerns	[X]
Alice Godwin	[X]
Glenn Winograd	[X]
Victoria Morgan	[]
Mary Artz	[X] (remote)
Eric Husby	[X]
Travis Vaughan	[X]
James Weber	[X]
Tonika Bruce	[X] (remote)

Additional attendees:

Mary Rivers, Michael Picone, Lori Spurr, Devon

Approval of June 8th 2021 meeting minutes

(Andy, Glenn, Victoria, James, Travis, Eric, Alice were present and can approve)

- Motion to approve by Travis. Seconded by Glenn. Approved.

Approval of the June 2021 Financials

- Motion to approve by James and seconded by Eric. Approved.

Public Comments:

- None

Parent Representative to Board:

- Devon:
 - Spirit Night 7/22/21 from 4-8pm at Scoops
 - Texas Roadhouse back on the calendar for this year
 - Spirit Card and Banner Car Line open for sponsorships

Old Business:

- Strategic Plan Assignments –

- Prof Development – Victoria
 - Funding - TBD
 - Facilities - Glenn
 - Programs - Tonika
 - Social and Emotional Learning – Travis
- Lease update
 - Signed by Andy Loerns and reviewed by Travis and Eric.
- Michael appraisal and contract status
 - Approved by Andy Loerns and tentatively approved by Michael

New Business:

- Masks for school year 2021 to 2022
 - Continue to follow the district guidance but will meet Aug 5th to follow up should there be any change
- Board Positions for 2021 to 2022 School Year
 - Tonika to nominate Andy as the President. Mary to second it. Approved.
 - Andy to nominate Glenn as the Vice President. Tonika to second it. Approved.
 - Mary to nominate Victoria as the Treasurer. Alice to second it. Approved.
 - Travis to nominate Mary as the Secretary. Glenn to second it. Approved.
- Student / Parent Handbook approval
 - Update: on occasion the school may request face to face meeting with parent
 - Update: moment of silence from state guidance
 - Approved Student/Parent Handbook to include the Student Dress Code Policy 2021-2022, Pasco County School's Student Progression Plan, and Pasco County School's Student Code of Conduct
- Employee Handbook approval
 - Update: Dress code to be addressed
 - Update: Money owed to be addressed prior to the exit interview
 - Approved by Travis subject to the updates. Seconded by James subject to the updates. Approved.
- Crisis management plan
 - Following the plan ascribed by the Pasco County School Board
 - Approved adoption Pasco County School's Crisis Management Plan and Critical Incident Plan
- Approval of Bylaws
 - Approved the Bylaws with no additions
- Board Policy and Procedures
 - From August 2020 version subject to remote meeting policy.
 - Update needed at next meeting.
- Approved Student Fees for 2021-2022 (below):
 - Edukit Supply Fee for Grades 1-3 - \$82 per student
 - Edukit Supply Fee for Grades 4 & 5 - \$90 per student
 - Edukit Supply Fee for Grades 6-8 - \$100 per student

- Maintenance Supply Fee - \$85 per student
 - Technology Supply Fee for Grades 4-8 - \$10 per student
 - Middle School Book Fees for Grade 6-8 - \$35 per student
 - Middle School Locker Fees for Grades 7 & 8 - \$10 per student (optional)
- Approved the use of the Florida Consortium of Charter School's Classroom Teacher and School-Based Administrator Evaluation system
- Approved Devon DeTrapani as the Charter School Governing Board Parent Liaison
- Approved the 2021-2022 Charter School Safety Assurances
- Approved the 2021-2022 CMCS BOD Meeting Dates
- Annual Budget
 - Pending submission
- Website proposals
 - Andy to approve Michael to negotiate. Seconded by Travis. Approved.
- Donuts with Dad and muffins with Mum will be changed to Donuts for Grown-Ups this year and there will 2 Sessions held
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Principal Update

- Devon: Coordinating parent volunteers – Thank you Devon
- Safety Plan/Threat Plan – Certifying that we will have them done by the date required
- Board Training Required: Alice (immediate) and Victoria (later in the year)
- Mentor Program for newer teachers

Discipline Matters

- None

Teacher / Staff Resignations

- Resigned full time but Miss Katrina will be helping with fundraising
- Resigned full time but Miss Michelle will be working part time in support role
- Miss Natalia resigned. She will be training her replacement.

Off Agenda Items

- New Lunch Provider: Ava's Low Country Cuisine







Adjournment:

- Andy to call adjournment at 7:01pm

Deferred items to future meeting:

- Property Appraisal – awaiting strategic plan assignments

Board Signatures:

	N/A – Not present at approval meeting
Andy Loerns, President	Alice Godwin, Member
N/A – Not present at approval meeting	
Glenn Winograd, Vice President	Eric Husby, Member
N/A – Not present at meeting	
Victoria Morgan, Treasurer	James Weber, Member
	
Mary Artz, Secretary	Travis Vaughan, Member
	
Tonika Bruce, Member	