

Countryside Montessori Charter School
Board of Directors Agenda
April 19, 2016

Call to Order

Roll Call

Public Comments

- Kelly Kinkade

Approval of Minutes from the 02/16/2016 meeting.

Review / Approve February and March (3rd Quarter) Financials (includes comparison / adjustments to actual budget).

Old Business

1. 5-Year Plan
2. Purchase of adjacent property
3. CMA / CMCS Management Agreement
4. Lottery Pull – SY 2016 / 2017 expectations.

New Business

1. Student Enrollment
2. New Board Member – Barb Goiran.
3. Replacement for Julie L., Assistant Teacher.
4. Capital Outlay Funding (HB 7029).
5. Updated School Improvement Plan and Standard Goals.
6. Curriculum Coordinator.
7. Auction Plans.
8. Employee / Staff Survey.
9. Parent Survey.

Off Agenda Items

Discipline Matters

Teacher / Staff Resignations

Adjournment

Meeting Minutes of the 04/19/2016 Meeting
Countryside Montessori Charter School Board of Directors
Countryside Montessori Charter School, Inc., a Florida Not for Profit Corporation

A meeting of the Board of Directors of the Countryside Montessori Charter School, Inc. (CMCS) was held at the school on Tuesday, April 19, 2016.

Call to Order:

Director Michelle Ferraro who declared that a quorum was present and that the meeting was open for business called the meeting to order at 1544 hours.

Roll Call:

In attendance: Directors Michelle Ferraro, Niketa Patel, Alice Godwin and Robin Blinder. Also in attendance were Mary Rivers, Karen Mantei, Dr. Michael Rom, Lori Spurr, Barb Goiran, Margarita Calle, Lorna Cohen, Courtney Mills, Sue Grossman, Kelly Kincaid, Michelle Bellagamba, David Bellagamba, Angel Gonzalez, and Laura Gonzalez.

Public Comment:

- Kelly Kincaid addressed the board regarding sexual harassment concerns between a group of 6th grade girls and a 6th grade boy. Director Michelle Ferraro asked that the Board be kept abreast of all matters pertaining to this issue. At this point, all disciplinary matters will be at the discretion of the administration until a time where the board needs to be involved, or feels it necessary to be involved. Ms. Kincaid’s public comment form is attached.

Approval of Minutes:

The minutes from the February 16, 2016 meeting were reviewed. Director Alice Godwin motioned for approval. Director Michelle Ferraro seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.

Approval of Financials:

Financials from February and March (including 3rd quarter comparison to actual budget), and amendments were reviewed. Director Michelle Ferraro motioned for approval. Director Robin Binder seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.

Old Business:

1. The 5-year plan was discussed. Dr. Rom is sending further information to the Organizational Committee members and the Personnel Committee Members.
2. CMCS officially owns the property next door.
3. Director Michelle Ferraro received an email from Jeff Yungman which stated, “It appears that it describes both areas (services of manager and compensation). I have checked and this agreement is o.k.”
4. Lottery pull was completed and there were 53 names pulled. Projected enrollment for SU 2016 / 2017 is 315 students (150 / 120 / 45). School max capacity is 325 students.

New Business:

1. Enrollment increase letter was sent to the District before the March 1 deadline.
2. The election of a new Board Member – Barb Goiran was discussed. Director Michelle Ferraro motioned for approval. Director Alice Godwin seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.
3. The interim replacement for Julie L. is Mr. Alan Gremald.
4. Outlook for the new capital outlay funding for SY 2016 / 2017 is approximately \$100K less than it was for the 2015 / 2016 SY.
5. The Board was presented with the updated School Improvement Plan and Standard Goals. Director Michelle Ferraro motioned for approval. Director Robin Binder seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.
6. The position of Curriculum Coordinator is under consideration.
7. Auction plans are underway. It’s scheduled for 04/30/2016 at Lowry Park Zoo.

Meeting Minutes, 04/19/2016, (Cont.)

- 8. The Board discussed sending another employee / staff survey and making this an annual procedure. Director Michelle Ferraro will oversee the process.
- 9. Parent surveys will be going out shortly.

Off Agenda Items:

- 1. The Board was asked to refund \$270.00 for a student that is no longer going on the Busch Gardens overnight field trip. Director Michelle Ferraro motioned for approval. Director Niketa Patel seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.
- 2. School enrollment meeting amendments were discussed.

Discipline Matters:

- 1. A discipline mater was brought to the attention of the Board. It concerns a 7th grade boy. A physical altercation took place. The administration reprimanded the boy with a 5-day Out of School Suspension. There had been a prior incident with this boy that also resulted in a 5-day Out of School Suspension. This boy now has had a total of 10 days of Out of School Suspension. In addition, the boy is to remain out of the classroom for the remainder of the year. The boys’ parents are supporting the actions of CMCS.

Teacher / Staff Resignations:

- 1. Mr. Richard Jones is the Interim Instructor for Ms. LaTania Nicholson during her maternity leave.

Adjournment:

The meeting adjourned at 1745 by Director Michelle Ferraro at the close of business.

Approved this day, May 17, 2016.




Michelle Ferraro



Niketa Patel



Barb Corran



Alice Godwin



Robin Blinder

CMCS BOARD OF DIRECTORS PUBLIC COMMENT FORM

The CMCS Board of Directors encourages members of the public to offer comments and express opinions on both specific actions to be taken by the Board, as well as any other issues directly related to the operation of the school. In accordance with this policy, any individual may address the Board during the public comment period.

Individuals are strongly encouraged to discuss their comments and concerns with appropriate school staff members and/or administrators before directing such comments to the entire Board during a meeting.

To be recognized by the Board President, an individual must provide their name and a short description of what they wish to comment on to the Board President, along with any materials they want to have distributed to Board members, at least (3) days prior to the scheduled start of the meeting.

Countryside Montessori Charter School (CMCS) recognizes the value of public comments and the importance of allowing individuals to express themselves on matters related to CMCS. In order to permit fair and orderly expression of such comments, please complete the information listed below. Once completed, the request form should be submitted to the CMCS Board President, Monica Santana by way of email: npatel@health.usf.edu.

NAME (Print): Kelly Kinkade

ADDRESS: 21749 Garden Walk Loop, LOL FL 34637

AFFILIATION WITH CMCS: Parent of students

PHONE NUMBER: (813) 480-4125

TOPIC: sexual harassment in the classroom

Meeting Minutes of the 02/16/2016 Meeting
Countryside Montessori Charter School Board of Directors
Countryside Montessori Charter School, Inc., a Florida Not for Profit Corporation

A meeting of the Board of Directors of the Countryside Montessori Charter School, Inc. (CMCS) was held at the school on Tuesday, February 16, 2016.

Call to Order:

Director Michelle Ferraro who declared that a quorum was present and that the meeting was open for business called the meeting to order at 1544 hours.

Roll Call:

In attendance: Directors Michelle Ferraro, Niketa Patel, Alice Godwin and Robin Blinder. Also in attendance were Mary Rivers, Karen Mantei, Dr. Michael Rom, and Lori Spurr.

Public Comment:

- None Scheduled.

Approval of Minutes:

The minutes from the January 19, 2016 meeting were reviewed. Director Alice Godwin motioned for approval. Director Robin Binder seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.

Approval of Financials:

Financials from November (including 2nd quarter comparison to actual budget), and January (including 3rd quarter comparisons to actual budget), and amendments were reviewed. Director Michelle Ferraro motioned for approval. Director Robin Binder seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.

Old Business:

1. The 5-year plan was discussed. Dr. Rom presented preliminary resources and guidelines.
2. CMCS presented final offer. Still waiting for response.
3. Director Michelle Ferraro emailed a copy of the CMA / CMCS Management Agreement to Jeff Yungman at Pasco County School District. Still waiting for a response.

New Business:

1. CMCS will use the district approved Classroom and Teacher evaluation system offered by The Florida Consortium of Public Charter Schools (PCPCS). Director Niketa Patel motioned for approval. Director Michelle Ferraro seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.
2. CMCS will continue to receive Title II, Part A Funds services from the District. Director Michelle Ferraro motioned for approval. Director Robin Binder seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.
3. CMCS will follow the Student Progression Plan issued by the District.
4. The Communication Policy was discussed as it is currently listed in the parent handbook. No revisions necessary at this time.
5. The Expressed Concern Policy was discussed as it is currently listed in the parent handbook. No revisions necessary at this time.
6. The Fee Schedule was discussed as it is currently listed in the parent handbook. No revisions necessary at this time.
7. The Board reviewed the Parental Involvement Representative Accountability Report.
8. Director Michelle Ferraro suggested that the school's principal should address the parents with an annual "State of the School" meeting.
9. Director Michelle Ferraro witnessed the annual Lottery Pull after the Board meeting adjourned.
10. New legislature relating to capital outlay funding was discussed. There is not enough information or a final decision, so there is no way to know how this will effect CMCS in the future.

Meeting Minutes, 02/16/2016, (Cont.)

11. Once again, CMCS received an “A” grade from the State.

Discipline Matters:
NONE

Teacher / Staff Resignations:

Adjournment:
The meeting adjourned at 1707 by Director Michelle Ferraro at the close of business.

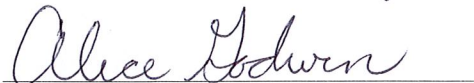
Approved this day, April 19, 2016.



Michelle Ferraro



Niketa Patel



Alice Godwin



Robin Blinder