

Meeting Minutes of the 09/19/2017 Meeting
Countryside Montessori Charter School Board of Directors
Countryside Montessori Charter School, Inc., a Florida Not for Profit Corporation

A meeting of the Board of Directors of the Countryside Montessori Charter School, Inc. (CMCS) was held at the school on Tuesday, 09/19/2017.

Call to Order:

Director Michelle Ferraro who declared that a quorum was present and that the meeting was open for business called the meeting to order at 1600 hours.

Roll Call:

In attendance: Directors Michelle Ferraro, Barb Goiran, Andy Loerns, Niketa Patel (by telephone), and Alice Godwin. Also in attendance were Mary Rivers, Karen Mantei, Michael Picone, Lori Spurr, Dr. Mike Rom, and Laura Graybill.

Public Comment:

- None

Parent Representative to the Board:

Laura Graybill discussed current fundraising events and campaigns. The annual Cougar Care campaign has begun. The dates were extended due to Hurricane Irma. The Back to School Bash was rescheduled for September 29 due to Hurricane Irma. Laura will also be meeting with classroom parents to form committees.

Approval of Minutes:

The minutes from the 08/15/2017 meeting were reviewed. Director Niketa Patel abstained since she was not present at the 08/15/2017 meeting. Director Michelle Ferraro motioned for approval. Director Alice Godwin seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.

Approval of Financials:

Financials from August (including 1st quarter comparisons to actual budget) were reviewed. Director Michelle Ferraro motioned for approval. Director Andy Loerns seconded the motion. A unanimous vote of 5/0 was entered and **APPROVED** by a signature of a majority of Directors.

Old Business:

1. District Audit – CMCS responded to the audit. It is scheduled to be presented at the Pasco County District Board Meeting on 10/03/2017.

New Business:

1. Hurricane Irma Recovery – CMCS lost 6 days of school. There is no decision from the District as to if and/or how this time will be made up.
2. School Administrator Evaluation – In Progress.
3. CPA Annual Audit – The King Walker audit was reviewed and discussed. There was no CPA from King Walker present at the Board meeting. Director Michelle Ferraro motioned for approval of the audit and the approval that no King Walker Representative needed to be present for questions. Director Alice Godwin seconded the motion. A unanimous vote of 5/0 was entered and **APPROVED** by a signature of a majority of Directors.
4. Out of Field Teachers – waiting on the district. Therefore, the Board reviewed and voted via email (see attached). A majority vote of 3/2 was entered and **APPROVED** by a signature of a majority of Directors.
 - a. Montana Nix – ESOL
 - b. Michelle Emery – Art K-12
 - c. Sue Grossman – Middle Grades Social Science 5-9
 - d. Courtney Mills – Middle Grades Math 5-9

Meeting Minutes, 09/19/2017, (Cont.)

5. Out of Field Teachers (Amendment) – On October 9th, the Board was notified via email of an error in the OOF notifications (see attached). A unanimous vote of 5/0 was entered and **APPROVED** by a signature of a majority of Directors. The correction is as follows:
 - a. Sue Grossman – Middle Grades General Science 5 – 9.
6. School Improvement Plan – The Board reviewed the plan (see attached). Director Michelle Ferraro motioned for approval. Director Alice Godwin seconded the motion. A unanimous vote of 5/0 was entered and **APPROVED** by a signature of a majority of Directors.
7. Teacher Allocation Fund – This is the Lottery Recognition Fund which was already voted on during the January Board Meeting. No further action was necessary.

Off Agenda Items:

1. A request was received regarding access to public records. CMCS answered the request that included the fees associated with providing the information. CMCS received a reply that the request was rescinded.
2. The Board was informed the new Cleaning Contract amount is \$22,281.00 to Estrada Cleaning which represents a 1% increase from last year. Director Andy Loerns motioned for approval. Director Alice Godwin seconded the motion. A unanimous vote of 5/0 was entered and **APPROVED** by a signature of a majority of Directors.
3. A CMCS MacBook was loaned to a teacher, Trese Schousboe, so she could work over the summer. While in her possession, it was lost or stolen (see attached letter). This computer (MacBook #13-0054, Serial # CPWL 2Y BODTY3) needs to come out of inventory and replaced. The value is \$600.00 (replacement value = \$800.00 - \$1000.00). Director Michelle Ferraro motioned for approval. Director Andy Loerns seconded the motion. A unanimous vote of 5/0 was entered and **APPROVED** by a signature of a majority of Directors.
4. Crisis Prevention (CPI) – This is a required training. The District offers this training, but according to the District, Charter Schools are not entitled to use this training provided by the District. So CMCS has been providing the training to Lori Spurr at a cost of \$1000.00. Lori Spurr needs to renew her training this year at a cost of \$1300.00. Director and Board Attorney Barb Goiran will inquire as to why Charter Schools, particularly CMCS, are not entitled to use the training the District provides to other Pasco County Schools.
5. Interlocal Agreement between CMCS and Pasco County District was reviewed and discussed. This agreement will allow CMCS to go through the District (Sponsor) instead of the County for the permitting, licensing, and permissions process for development, construction, or operations. If the Board approves, the District would act on behalf of the County for these areas. Director Andy Loerns motioned for approval. Director Alice Godwin seconded the motion. A unanimous vote of 5/0 was entered and **APPROVED** by a signature of a majority of Directors.

Discipline Matters:

- None

Teacher / Staff Resignations:

- None

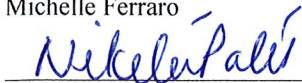
Adjournment:

The meeting adjourned at 1720 by Director Michelle Ferraro at the close of business. The next meeting is scheduled for October 17, 2017 at 3:00 PM.

Approved this day, October 17, 2017.

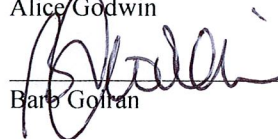


Michelle Ferraro



Niketa Patel

Alice Godwin



Barb Goiran

Andy Loerns