

Countryside Montessori Charter School
Board of Directors Agenda
October 18, 2016

Call to Order

Roll Call

Public Comments

- None Scheduled

Approval of Minutes from the 09/20/2016 meeting.

Review / Approve September (1st Quarter) Financials (includes comparison / adjustments to actual budget).

Old Business

1. New Administrator
2. Portable
3. School Calendar / Half Days

New Business

1. Categorical Spending Plan
2. Charter Amendment SY 2017/2018 (Enrollment)

Off Agenda Items

Discipline Matters

Teacher / Staff Resignations

Adjournment

Meeting Minutes of the 10/18/2016 Meeting
Countryside Montessori Charter School Board of Directors
Countryside Montessori Charter School, Inc., a Florida Not for Profit Corporation

A meeting of the Board of Directors of the Countryside Montessori Charter School, Inc. (CMCS) was held at the school on Tuesday, 10/18/2016.

Call to Order:

Director Michelle Ferraro who declared that a quorum was present and that the meeting was open for business called the meeting to order at 1550 hours.

Roll Call:

In attendance: Directors Michelle Ferraro, Niketa Patel, and Barb Goiran. Also in attendance were Mary Rivers, Karen Mantei, Dr. Michael Rom, Lori Spurr, and Lorna Cohen.

Public Comment:

- None Scheduled

Approval of Minutes:

The minutes from the August 09, 2016 meeting were reviewed. Director Niketa Patel motioned for approval. Director Barb Goiran seconded the motion. A unanimous vote of 3/0 was entered and **APPROVED** by a signature of a majority of Directors.

Approval of Financials:

Financials from September (including 1st quarter comparisons to actual budget), and amendments were reviewed. Director Michelle Ferraro motioned for approval. Director Niketa Patel seconded the motion. A unanimous vote of 3/0 was entered and **APPROVED** by a signature of a majority of Directors.

Old Business:

1. The Board discussed qualification, timelines, and methods for hiring the new Administrator to replace Dr. Rom, who will be resigning at the end of the 2016/2017 school year. The Board also discussed the possibility of Dr. Rom staying past the end of the 2016/2017 school year into the 2017/2018 school year if needed. Dr. Rom agreed to this arrangement. Lori Spurr and Director Michelle Ferraro will collaborate on the first draft of the job description. The interview process will be discussed at the November meeting. It was also decided that the timeline for posting the job opening should occur around January and February. The job will be posted nationally using a variety of methods including online job boards and Montessori web sites. Director Michelle Ferraro will assist with job board postings.
2. The portable is in place and is being used. The Board members toured the new classroom prior to the Board meeting. The teachers are pleased with the arrangement and it is working well.
3. The Board sent a letter to the District regarding the half days scheduled into the CMCS calendar. We are still waiting for a response.

New Business:

1. The Board reviewed and discussed the Categorical Spending Plan. Director Michelle Ferraro motioned for approval. Director Barb Goiran seconded the motion. A unanimous vote of 3/0 was entered and **APPROVED** by a signature of a majority of Directors.
2. The Board reviewed the letter CMCS will send to the District requesting a charter amendment to increase enrollment to 350 students. Director Michelle Ferraro motioned for approval. Director Niketa Patel seconded the motion. A unanimous vote of 3/0 was entered and **APPROVED** by a signature of a majority of Directors.

Off Agenda Items:

1. The Board reviewed the tax returns. An extension was previously filed to extend the file date to 11/15/2016. The returns will be e-filed by Nick Pullaro, CPA, PA in time to meet the 11/15/2016 deadline. Director Niketa Patel motioned for approval. Director Barb Goiran seconded the motion. A unanimous vote of 3/0 was entered and **APPROVED** by a signature of a majority of Directors.

Meeting Minutes, 10/18/2016, (Cont.)

Discipline Matters:

1. The Board was made aware of 3 students that are on a Behavior Plan. CMCS staff is working closely with the families and the district on these matters.

Teacher / Staff Resignations:

1. Joe Wildgoose (Lower Level Lab Assistant) was dismissed.

Adjournment:

The meeting adjourned at 1710 by Director Michelle Ferraro at the close of business. The next meeting is scheduled for November 15, 2016 at 3:30 PM.

Approved this day, November 15, 2016.



Michelle Ferraro

Niketa Patel



Alice Godwin


Barb Goiran