

Countryside Montessori Charter School
Board of Directors Agenda
February 12, 2013

Call to Order

Roll Call

Public Comments

- None Scheduled

Approval of Minutes from the January 15, 2013 meeting.

Review/Approve Financials (includes regular comparisons to actual budget)

Old Business

1. Update on Middle School construction
2. Fundraising Policies and Procedures
3. Public Records Request/Dismissal Situation
4. Cougar Card Update
5. BOD Self Assessment

New Business

1. Record Retention Policy
2. Policy and Procedures/Safety and Security

Off Agenda Items

Discipline Matters

Adjournment

Meeting Minutes of the 02/12/2013 Meeting
Countryside Montessori Charter School Board of Directors
Countryside Montessori Charter School, Inc., a Florida Not for Profit Corporation

A scheduled meeting of the Board of Directors of the Countryside Montessori Charter School, Inc. (CMCS) was held at the school in Land O' Lakes, Florida on Tuesday, February 12, 2013.

Call to Order:

Director Santana who declared a quorum was present and that the meeting was open for business called the meeting to order at 1409.

Roll Call:

In attendance: Directors Monica Santana, Michelle Ferraro, Jean Audino and Alice Godwin. Also in attendance were Karen Mantei, Mary Rivers and Dennise Ondina.

Public Comment:

- None Scheduled

Approval of Minutes:

The minutes from the previous meeting held on 02/12/2013 were reviewed. Director Michelle Ferraro motioned for approval. Director Alice Godwin seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.

Approval of Financials:

Current financials (including regular comparison to actual budget) were reviewed. Director Michelle Ferraro motioned for approval. Director Monica Santana seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.

Old Business:

1. Final information for the Middle School permit was approved. It was sent to the fire marshal who sent it back to Pasco County. It was then sent to Diane Hicks. She signed off on it. We are waiting for it to be signed off on by plumbing and electrical contractors. Final permit is expected by the end of the week. Work should take approximately 4 weeks to complete once final permit is approved.
2. New fundraising policies and procedures were discussed. Director Monica Santana motioned for approval. Director Michelle Ferraro seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.
3. There has been no further communications in regards to the public records request. The parent that originally made the request did not follow through on that request.
4. Cougar Card final net tally was \$25,503.51.
5. The Board reviewed and discussed the self assessment (see attachment).

New Business:

1. Dennise will check with Pasco County to find out if/what the requirements are in regards to record retention.
2. CMCS has internal safety policies and procedures.

Off Agenda:

1. A fundraising request from Stephanie Squires was presented to the Board. Director Michelle Ferraro motioned for denial. Director Monica Santana seconded the motion. A unanimous vote of 4/0 was entered and **DENIED** by a majority of Directors.
2. The Board was presented with the total School Enhancement Funds needed in order to complete the middle school project. The amount of \$175,000.00 will be borrowed from CMA, Inc., Director Michelle Ferraro motioned for approval. Director Jean Audino seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.

Discipline Matters:

No discipline matters requiring the action of the Board were reported.

Meeting Minutes, 02/12/2013, (Cont.)

Adjournment:

The meeting adjourned at 1518 by Director Monica Santana at the close of business. The meeting originally scheduled for Tuesday, March 12, 2013 at 2:00 was cancelled and not re-scheduled. The next scheduled meeting is for Tuesday, March 12 at 2:00pm.


Approved this day, April 16, 2013



Monica Santana



Alice Godwin



Michelle Ferraro

Jean Audino