

Countryside Montessori Charter School
Board of Directors Agenda
August 2, 2016

Call to Order

Roll Call

Public Comments

- None Scheduled

Approval of Minutes from the 06/28/2016 meeting.

Review / Approve June (4th Quarter / Year End) and July (1st Quarter) Financials (includes comparison / adjustments to actual budget).

Old Business

1. BOD Self-Assessment

New Business

1. Annual District Review
2. Review / Adopt Ethical Standards for Educators Policy
3. Review / Adopt Annual Budget
4. School Administrator Evaluation
5. Review / Appoint new Representative to Facilitate Parental Involvement
6. Review / Approve Employee Handbook
7. Review / Approve Student Parent Handbook
8. Title II Funds
9. Review / Approve Communication Policy
10. Review / Approve Expressed Concern Policy
11. Review / Approve Fee Schedule
12. New Public Comment Form
13. New Portable Building

Off Agenda Items

Discipline Matters

Teacher / Staff Resignations

Adjournment

Meeting Minutes of the 08/02/2016 Meeting
Countryside Montessori Charter School Board of Directors
Countryside Montessori Charter School, Inc., a Florida Not for Profit Corporation

A meeting of the Board of Directors of the Countryside Montessori Charter School, Inc. (CMCS) was held at the school on Tuesday, 08/02/2016.

Call to Order:

Director Michelle Ferraro who declared that a quorum was present and that the meeting was open for business called the meeting to order at 1545 hours.

Roll Call:

In attendance: Directors Michelle Ferraro, Alice Godwin, Niketa Patel, and Barb Goiran. Also in attendance were Mary Rivers, Karen Mantei, Dr. Michael Rom, and Lori Spurr.

Public Comment:

- None Scheduled

Approval of Minutes:

The minutes from the June 28, 2016 meeting were reviewed. Director Michelle Ferraro motioned for approval. Director Niketa Patel seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.

Approval of Financials:

Financials from June and July (including 4th quarter / year-end, and 1st comparisons to actual budget), and amendments were reviewed. Director Michelle Ferraro motioned for approval. Director Niketa Patel seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.

Old Business:

1. The board reviewed and discussed the Board Self-Assessment. The need to increase board membership was discussed. A new member with experience in finance, construction, and/or architecture would be beneficial.

New Business:

1. The District Annual Review has not been received yet.
2. ETHICAL STANDARDS FOR EDUCATORS POLICY – There is no change to the policy that was previously adopted by the Board.
3. BUDGET – The budget for the school year 2016/2017 was reviewed and discussed. Director Michelle Ferraro motioned for approval. Director Niketa Patel seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.
4. SCHOOL ADMINISTRATOR EVALUATION – Tabled.
5. REPRESENTATIVE TO FACILITATE PARENTAL INVOLVMENT – The Board reviewed and discussed the appointment of Myriam Sorrentino as the representative. She will serve as liaison between CMCS and parents, and oversee and lead fundraising efforts. Director Michelle Ferraro motioned for approval. Director Barb Goiran seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.
6. EMPLOYEE HANDBOOK – The Board reviewed and discussed the appendix added to the handbook. Director Michelle Ferraro motioned for approval. Director Niketa Patel seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.
7. STUDENT PARENT HANDBOOK – The Board reviewed and discussed the appendix added to the handbook. Director Niketa Patel motioned for approval. Director Barb Goiran seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.
8. TITLE II FUNDS – CMCS elects to continue to receive professional development services provided by the district.
9. COMMUNICATION POLICY – There is no change to the current policy. Director Niketa Patel motioned for approval. Director Barb Goiran seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.

10. EXPRESSED CONCERN POLICY – There is no change to the current policy. Director Niketa Patel motioned for approval. Director Barb Goiran seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.
11. FEE SCHEDULE – There is no change to the current policy. Director Michelle Ferraro motioned for approval. Director Niketa Patel seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.
12. The Board was presented with a new Public Comment Form. Director Niketa Patel motioned for approval. Director Alice Godwin seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.
13. A new portable building for the 6th grade was discussed. The Board reviewed the 3-year lease and discussed the necessity, benefits, and cost of the portable. Director Niketa Patel motioned for approval. Director Alice Godwin seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.

Off Agenda Items:

1. No off agenda items were discussed.

Discipline Matters:

NONE

Teacher / Staff Resignations:

1. Resignations were received from the following:
Amanda Karr – Teacher Assistant

Adjournment:

The meeting adjourned at 1650 by Director Michelle Ferraro at the close of business. The next meeting is scheduled for October 18, 2016 at 3:30 PM.

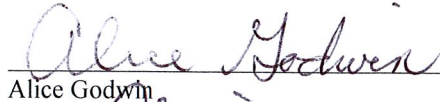
Approved this day, September 20, 2016.



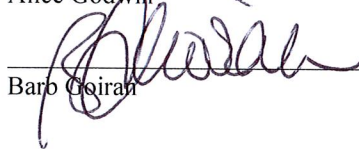
Michelle Ferraro



Niketa Patel



Alice Godwin



Barb Goiran