

Countryside Montessori Charter School
Board of Directors Agenda
August 11, 2015

Call to Order

Roll Call

Public Comments

- None Scheduled

Approval of Minutes from the 06/30/2015 meeting.

Review / Approve June Financials (includes regular comparisons to actual budget).

Old Business

1. Parent Surveys
2. BOD Action Plan – Job Descriptions
3. BOD Action Plan – Chain of Command Chart
4. BOD Action Plan – Unity Team Building Program
5. School Administrator Evaluation
6. Meeting dates for SY 15/16.
7. BOD renewal training – Michelle and Alice.

New Business

1. Resignation of Director Monica Santana
2. Meeting dates displayed.
3. Corporate Resolution / Email Approval
4. Apple Lease Agreement
5. List of BOD members sent to the District.
6. Adopt Ethical Standards for Educators
7. Annual Budget
8. BOD appointed representative to facilitate parental involvement.
9. Employee Handbook.
10. Student / Parent Handbook.

Off Agenda Items

Discipline Matters

Teacher / Staff Resignations

Adjournment

Workshop Minutes of the 08/11/2015 Meeting
Countryside Montessori Charter School Board of Directors
Countryside Montessori Charter School, Inc., a Florida Not for Profit Corporation

A meeting of the Board of Directors of the Countryside Montessori Charter School, Inc. (CMCS) was held at the school on Tuesday, August 11, 2015.

Call to Order:

Director Michelle Ferraro who declared that a quorum was present and that the meeting was open for business called the meeting to order at 1537 hours.

Roll Call:

In attendance: Directors Michelle Ferraro and Alice Godwin. Also in attendance were Karen Mantei, Mary Rivers, Lori Spurr, and Dr. Rom.

Public Comment:

- None Scheduled.

Approval of Minutes:

The minutes from the June 30, 2015 meeting were reviewed. Director Michelle Ferraro motioned for approval. Director Alice Godwin seconded the motion. A unanimous vote of 2/0 was entered and **APPROVED** by a signature of a majority of Directors.

Approval of Financials:

Financials from June (including regular comparison to actual budget) were reviewed. Director Michelle Ferraro motioned for approval. Director Alice Godwin seconded the motion. A unanimous vote of 2/0 was entered and **APPROVED** by a signature of a majority of Directors.

Old Business:

1. Parent Surveys were reviewed and discussed. Some common parent concerns were noted and discussed – classroom communication, homework, and Montessori curriculum.
2. BOD Action Plan – Job Descriptions. Dr. Rom presented the current list of personnel, chain of command, and job description packet for review. This material will also be presented to school personnel at the upcoming staff meeting.
3. BOD Action Plan – Chain of Command. (See above).
4. BOD Action Plan – Unity Team Building Program. The program includes committees, CMS Council, CMCS Observation, and team building events to facilitate a spirit of unity and community.
5. School Administrator Evaluation – The board reviewed the evaluation of Dr. Rom. The evaluation rated Dr. Rom as “Highly Effective”.
6. Meeting dates for the SY 2015 / 2016 were reviewed and adjusted:

September 22, 2015	3:30
October 20, 2015	3:30
November 17, 2015	3:30
DECEMBER, 2015	NO MEETING
January 19, 2016	3:30
February 16, 2016	3:30
MARCH, 2016	NO MEETING
April 19, 2016	3:30
May 17, 2016	3:30
June 21, 2016	3:30
July 26, 2016	3:30
AUGUST	NO MEETING
7. BOD Renewal Training – Michelle and Alice completed the required training.

New Business:

1. Director Monica Santana resigned as the CMCS Board of Directors President (letter of resignation attached). Director Michelle Ferraro will serve as Acting President until a new member is appointed. Director Alice Godwin motioned for approval. Director Michelle Ferraro seconded the motion. A unanimous vote of 2/0 was entered and **APPROVED** by a signature of a majority of Directors.
 - a. Robin Blinder was recommended as a replacement. Lori Spurr will contact Ms. Blinder and ask her to attend the next BOD meeting.
2. Meeting dates will be submitted to Bridgett for proper display.
3. Corporate Resolution / Email Approval – attached.
4. Apple Lease – the Board reviewed the lease agreement for the new IPADS. Director Alice Godwin motioned for approval. Director Michelle Ferraro seconded the motion. A unanimous vote of 2/0 was entered and **APPROVED** by a signature of a majority of Directors.
5. A list of the current Board of Directors will be sent to the District.
6. Ethical Standards for Educators – CMCS will use the Pasco County School Districts plan. Director Alice Godwin motioned for approval. Director Michelle Ferraro seconded the motion. A unanimous vote of 2/0 was entered and **APPROVED** by a signature of a majority of Directors.
7. The annual budget was presented to the Board and reviewed. Director Michelle Ferraro motioned for approval. Director Alice Godwin seconded the motion. A unanimous vote of 2/0 was entered and **APPROVED** by a signature of a majority of Directors.
8. The Board appointed Holly DePiro as the Representative to Facilitate Parental Involvement. Director Michelle Ferraro motioned for approval. Director Alice Godwin seconded the motion. A unanimous vote of 2/0 was entered and **APPROVED** by a signature of a majority of Directors.
9. Employee Handbook – Director Michelle Ferraro motioned for approval. Director Alice Godwin seconded the motion. A unanimous vote of 2/0 was entered and **APPROVED** by a signature of a majority of Directors.
10. Student / Parent Handbook – Director Michelle Ferraro motioned for approval. Director Alice Godwin seconded the motion. A unanimous vote of 2/0 was entered and **APPROVED** by a signature of a majority of Directors.

Off Agenda:

1. Director Michelle Ferraro drafted a Welcome Letter from the Board of Directors. The letter will be sent home in hard copy form on 08/27/2015 in the Thursday Communication Folder.

Discipline Matters:

NONE

Teacher / Staff Resignations:

NONE

Adjournment:

The meeting adjourned at 1710 by Director Michelle Ferraro at the close of business.

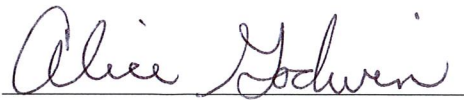
Approved this day, September 22, 2015.



Michelle Ferraro



Niketa Patel



Alice Godwin