

Countryside Montessori Charter School  
Board of Directors Agenda  
September 11, 2013

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Call to Order

Roll Call

Public Comments

- None schedules

Approval of Minutes from the August 7, 2013 meeting.

Review/Approve Financials (includes regular comparisons to actual budget)

Old Business

1. Update on Middle School CO
2. New/revised policy on required volunteer hours
3. Annual budget
4. Categorical spending plan
5. Board training renewal for Monica Santana
6. School/Parent Handbook and Employee Handbook revision

New Business

1. Meeting dates
2. Teacher planning day (10/21/2013)
3. Parent carpooling policy/procedure/communication
4. Capital Outlay plan
5. Out of Field Teachers?
6. School improvement plan

Off Agenda Items

Discipline Matters

Adjournment

Meeting Minutes of the 09/11/2013 Meeting  
Countryside Montessori Charter School Board of Directors  
Countryside Montessori Charter School, Inc., a Florida Not for Profit Corporation

A scheduled meeting of the Board of Directors of the Countryside Montessori Charter School, Inc. (CMCS) was held at the school in Land O' Lakes, Florida on Wednesday, September 11, 2013.

Call to Order:

Director Santana who declared a quorum was present and that the meeting was open for business called the meeting to order at 1402.

Roll Call:

In attendance: Directors Monica Santana, Michelle Ferraro, Jean Audino, and Alice Godwin. Also in attendance were Mary Rivers, Karen Mantei, and Mike Rom.

Public Comment:

- None Scheduled

Approval of Minutes:

The minutes from the previous meeting held on 08/07/2013 were reviewed. Director Michelle Ferraro motioned for approval. Director Alice Godwin seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.

Approval of Financials:

Current financials (including regular comparison to actual budget) were reviewed. Director Michelle Ferraro motioned for approval. Director Jean Audino seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.

Old Business:

1. The C/O was received for the Middle School. The project is officially complete.
2. Volunteer hour's policy discussion/revision: TABLED (until 05/07/2014).
3. The annual budget was presented to the Board. Director Michelle Ferraro motioned for approval. Director Jean Audino seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.
4. Pasco County has not requested the Categorical Spending Plan.
5. Director Monica Santana completed her board training renewal.
6. The School/Parent Handbook and Employee Handbook revision was presented to the Board. The vote will be handled via email.

New Business:

1. Meeting dates will be re-addressed at the next scheduled meeting (10/16/2013).
2. The plan for teacher planning day was presented to the Board. Director Michelle Ferraro motioned for approval. Director Alice Godwin seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.
3. Parent carpooling policy was discussed. Director Monica Santana will work with Mike Rom to create a non-sponsored carpool log that will provide parents an opportunity to participate in carpooling with other CMCS parents. Director Michelle Ferraro motioned for approval. Director Alice Godwin seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a majority of directors.
4. The Capital Outlay Plan was presented to the Board. Director Monica Santana motioned for approval. Director Jean Audino seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.
5. Out of Field Teachers:
  - o Justin Dargahi: completing PE Certification
  - o Julie Toth: Completing Music Certification
  - o Bridgett Nicholson: Completing Middle School Math and Social Studies Certification
  - o Bobbian Grant: Completing Middle School Science Certification
6. School improvement plan is not finished. CMCS is waiting for the required template from the County.

Off Agenda:

1. The Board voted to provide free morning care for a family in need. Director Monica Santana motioned for approval. Director Jean Audino seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.
2. The following inventory has been junked for recycling:
  - o Laptop: CMCS 07-0024
  - o Laptop: CMCS 07-0027
  - o Laptop: CMCS 10-0025
  - o Dell Monitor: BN841C06372
  - o Dell Tower/Keyboard: CMCS 09-0247Director Monica Santana motioned for approval. Director Michelle Ferraro seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.
3. Edu Kit Refunds totaling \$160.00 was presented to the Board. Director Michelle Ferraro motioned for approval. Director Monica Santana seconded the motion. A unanimous vote of 4/0 was entered and **APPROVED** by a signature of a majority of Directors.

Discipline Matters:

No discipline matters requiring the action of the Board were reported.

Adjournment:

The meeting adjourned at 1457 by Director Monica Santana at the close of business. The next scheduled meeting is for Wednesday, October 16, 2013 at 2:00pm.

Approved this day, October 16, 2013

  
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Monica Santana

  
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Alice Godwin

  
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Michelle Ferraro

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Jean Audino